



NCOA[®]

Non-Commissioned Officers Association of the United States of America

Central Valley Chapter #1551 • P. O. Box 642 • North Highlands, CA 95660 • Tel (916) 362-9746
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5 May 2020

MEMORANDUM FOR: Central Valley Chapter # 1551
Spirit of Sacramento Auxiliary Chapter # 0270

SUBJECT: NCOA/Auxiliary Executive Meeting Minutes (15 Apr 2020)

- Meeting called to order at 1800 hours on “Zoom” by Chapter Chairman CMSgt (Ret) Jim Sullivan.

Pledge of Allegiance led by CMSgt (Ret) Jim Sullivan

- **Executive Committee Members in Attendance:**

CMSgt (Ret) Jim Sullivan, Chairman
MSgt (Ret) Michael Grabow, Vice Chairman
CMSgt (Ret) Jim Kearns, Treasurer
MSgt (Ret) Terry Shannon, Secretary
MSgt (Ret) George Wheeler, Trustee
MSgt (Ret) Gary Chase, Trustee

- **Auxiliary Executive Committee Members in Attendance:**

Tammy Sullivan, Chairman, Judie Mabie, Vice Chairman
Scott Rodowick, Treasurer Karen Jamison, Secretary
Pam Wright, Trustee

- **Chairman’s Comments:**

Regular: CMSgt (Ret) Jim Sullivan discussed information provided by NCOA HQ about very little support to the Amazon Smile program and encouraged use of donations. A message went out regarding wrist bracelets being offered as a fund raiser. Possible order to be made for anyone interested or maybe as a giveaway at future meetings.

Auxiliary: Chairman Tammy Sullivan had no comments.

- **Treasurer’s Reports:** CMSgt (Ret) Jim Kearns and Scott Rodowick provided the current statement balances:

Balance: Regular: \$ 5,314.93 JROTC: \$ 11,875.62 Auxiliary: \$ 3,301.20

- **Membership:**

- a. Regular: 109 Auxiliary: 48
- b. William Jessup University Veteran Service Organization – The COVID19 is preventing moving forward with sponsoring veteran students attending WJU to not only increase membership but also to possibly increase volunteers. (Open)
- c. Army/National Guard – Looking to get involved with the Chapter, again once the COVID 19 restrictions allow it. (Open)

- **Calendar of Events:**

- a. Feb/Mar Election Support – Thanks to all the volunteers. For tax purposes, FICA was deducted from the amount of funds received. If volunteers don’t exceed \$600 in the

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- calendar year the FICA will be refunded. If not, volunteers will need to claim the amount on your 2020 taxes. (Closed)
- b. MDA Muscle Walk – 23 Aug. Due to the COVID19, no meetings have been held and no additional information has been provided. We agreed to providing water and ice. New information will be provided when it is known. (Open)
 - c. NCOA Conference – 14-17 Jul 20. If it happens, the hotel originally being used will change due to renovations occurring. The conference may be postponed until Sept. Annual bylaws are required and may be done by a ZOOM meeting if the conference is canceled. Financial support was discussed and will be re-visited. (Open)
 - d. Air Show 3-4 Oct 20. No information at this time. (Open)
- **2020 Budget:**
 - a. The only expenses at this time are for Holiday baskets. Likely we will participate in Nov elections and that will allow an increase in funds. (Open)
 - **NCOA JROTC Program:**
 - a. Applications are starting to be received. MSgt (Ret) Liz Lynn will chair the panel when a date has been determined. (Open)
 - **General Membership Meetings:**
 - a. Guest speakers. We will continue to look for speakers to attend general meetings. (Open)
 - **Chapter Website:**
 - a. Merchandise was discussed and we will continue looking into providing more details of what is available. Also, there are additional costs for maintaining the website. Ms. Wright will be providing information with the increased costs. (Open)
 - **Legislative Discussion:**
 - a. COVID 19 – It continues to change the way we meet and daily life! (Open)
 - **General Topics:**
 - a. A motion was made to donate \$250.00 to the Sacramento Stand Down Association. All were in favor of the motion. A check will be provided as soon as possible. (Closed).
 - b. Depending on COVID 19, the next general meeting will be decided if it is held at the VFW. Likely we will need to continue meeting via ZOOM. MSgt (Ret) Michael Grabow agreed to set up the next meeting to be held on 6 May @ 1900. (Open)

Meeting adjourned at 1930.

//signed//
 JAMES N. SULLIVAN, CMSgt, USAF (Ret)
 Chapter Chairman

//signed//
 TERRY SHANNON, MSgt, USAF (Ret)
 Chapter Secretary