



# NCOA<sup>®</sup>

## Non Commissioned Officers Association of the United States of America

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Central Valley Chapter #1551 • P. O. Box 642 • North Highlands, CA 95660 • Tel (916) 362-9746

02 Feb 05

MEMORANDUM FOR: Central Valley Chapter # 1551

*Spirit of Sacramento* Auxiliary Chapter # 0270

SUBJECT: NCOA/Auxiliary General Membership Meeting Minutes (2 Feb 05)

1. Meeting called to order at 1900 hours at Carrows Restaurant by Chapter Chairman, CMSgt (Ret) Jim Sullivan.
  - a. Pledge of Allegiance led by CMSgt (Ret) Jim Sullivan
  - b. NCOA Creed read by CMSgt (Ret) Tom Wentz
  - c. Moment of silence observed.
  
2. Executive Committee Members:

CMSgt (Ret) Sullivan, Chairman, Present	SMSgt Wheeler, Vice-Chairman, Present
MSgt (Ret) Gary Chase, Treasurer, Present	Sgt Debra Smith, Secretary, Present
MSgt (Ret) Terry Shannon, Special Projects Coordinator, Present.	
  
3. Auxiliary Executive Committee Members: Tammy Sullivan, Chairman, Present  
Kim Morris, Vice Chairman, Absent                      Melissa Carnahan, Secretary, Present  
Treasurer, Vacant
  
4. Members Present:

CMSgt (Ret) George Moses	CMSgt (Ret) Jim Kearns	CMSgt (Ret) Tom Wentz
CMSgt (Ret) Marcel-Henri Claing	MSgt (Ret) Nick Everett	TSgt Orin Taylor
SSGT J.C. Terry	Michael Smith	
Dottie Everett, Auxiliary	Sue Wentz, Auxiliary	Jean Krocke, Auxiliary
  
5. Guests Present: None
  
6. Chairman's Comments:

**Regular:**

  - Chief Sullivan welcomed all attendees and identified several members having birthdays in the month of February. He also passed out an event calendar for NCOA for 2005.
  - Chief Sullivan discussed the following topics:
    - VA Medical Center Volunteers are needed.
    - Annual Chapter Operations report is due to headquarters 28 Feb 05.
    - NCOA volunteers donated a total of 1,481 hours during 2004.
    - Chief Sullivan announced that Heather Ford was leaving as the Director of Sacramento North division of MDA.

**Auxiliary:**

*Chartered by the United States Congress*

- Tammy Sullivan discussed the following topics:
  - Tammy presented a sample of one of the bricks from the VA Memorial being built at Mather AFB.
  - Tammy is going to try to organize a fund raiser for Mother's Day.

7. Membership Coordinator: Regular chapter membership at 128, Auxiliary 29.
8. Treasurer's Report: MSgt (Ret) Chase provided a treasurer's report for the month of January 05. No treasurer's report was available for the auxiliary.
9. Unfinished Business:
  - a. Membership Drive. Tammy Sullivan briefed that a membership drive will be conducted in conjunction with the spaghetti on 4 Feb 05. (OPEN)
  - b. Beale Volunteer Appreciation. The event has been re-scheduled for 4 Mar 05. The 14AF Command Chief will be in town and may participate. TSgt Ken Gleason will receive a plaque at the volunteer social. (OPEN)
  - c. 2005 Calendar of Events. Chief Kearns provided a tentative calendar of events. Chief Sullivan indicated he will provide updates as events are scheduled. (CLOSED)
  - d. VFW Spaghetti Dinner Fund Raiser. Michael Smith has taken the lead on this project. A volunteer sign up sheet was passed around. We expect a good turn out. (OPEN)
  - e. JROTC Program. TSgt Taylor will make a presentation at C.K. McClatchy H.S. on 11 Feb 05 at 5 p.m. (OPEN)
10. New Business:
  - a. Election Night Fund Raiser. Tammy Sullivan provided details for this year's election night volunteer work. We need 20 volunteers at Christ Temple, 9000 La Riviera. The county is also looking for volunteers to drive and deliver the materials prior to election day. Tammy will get more details about that activity. (OPEN)
  - b. Aviation Museum. Jean Krocke briefed that the McClellan Aviation Museum will require two volunteers on our Saturdays beginning in March. Tammy Sullivan maintains the volunteer schedule. (CLOSED)
11. Meeting adjourned at 1954 hours. Next meeting is scheduled for 2 Mar 05 at 1900 at a location to be determined.

JAMES N. SULLIVAN, CMSgt, USAF (Ret)  
Chapter Chairman

DEBRA SMITH, SGT, USA  
Chapter Secretary